

Dear Reciprocity Applicant,

Below please find the instructions for application of reciprocity to the Arizona State Board of Pharmacy.

1. The license to be reciprocated must have been **obtained by examination (a primary license), current and in good standing**. If it is not current and in good standing, please contact the state where you hold your primary license and find out what needs to be done to bring it current. ***Arizona will reciprocate a license from California or Florida obtained by NAPLEX, NABPLEX or the 5 part NABP pharmacist license examination taken after June 1, 1981.***
2. **Foreign graduates** must have the following requirements: **FPGEC Certification and 1500 intern hours earned in the United States. You must send in a notarized copy of your FPGEC certificate for validation purposes.**
3. **Apply to NABP to reciprocate your license** using the NABP Preliminary Application found on their website, **www.nabp.net**. Send the preliminary application **to NABP, 1600 Feehanville Dr., Mount Prospect, IL, 60056, along with their fee of \$300** in the form of a money order or cashier's check. This should be done as soon as possible as it will take at least 3-4 weeks to receive your official NABP application back from them.

You may now apply online, the **NABP Preliminary Application** and the **NAPLEX/MPJE Registration Bulletin** are available in PDF format at NABP's website, **www.nabp.net**.

4. Apply at **www.NABP.net** to take the **MPJE (law exam for AZ). The fee is \$185.** It is not included in the original \$300 application fee!
5. In 3-4 weeks you will receive the Official NABP Application and instructions on obtaining a character voucher, a signature voucher and a notarization. You will then send it with an **Arizona application and fee of \$300** (a personal check is fine). To obtain a hard copy application please call and we will mail or fax you the application. **Please note!** You may also complete your Arizona application and fee on our website at **www.azpharmacy.gov**. **From the right side of our home page just under the word NEWS click on apply for license on line. Then scroll down to the pharmacist section. Click on license by reciprocity and complete the required information.**

We also require a **notarized copy** of your **birth certificate, proof of any name change,** and **a small picture to attach** to the **signature voucher** which **will be included in your completed NABP application**. You will be sent a check list of items still needed to complete your application. Because the documents asked for may be sent in weeks or months before you take the MPJE, you are encouraged to call and confirm that all paperwork has been received.

6. When we receive your application we will send you the study material. Until that time it is available on our website, **www.azpharmacy.gov** under **Rules and Statutes**. Click on

Arizona Pharmacy Act, Controlled Substance Act, and Administrative Codes (Rules).

If you wish to obtain this material independently of the examination process, the Arizona Pharmacy Association may be able to help. They can be reached at: 1845 E. Southern Ave., Tempe, AZ 85282 or 480/838-3385.

7. When all documents requested are received and the board determines you are eligible to take the MPJE, we will verify to NABP that you are eligible to test. Within 2 weeks of that verification, you will receive an **authorization to test letter from NABP**, with instructions on scheduling your test at a **Pearson Vue Testing Center**. See NAPLEX/MPJE Registration Bulletin for details.
8. Scores are usually reported to the board 2-3 business days from the day you test. The board will mail test scores to the applicant the day they are reported to us.

When you pass the MPJE, along with your score report we will mail you a billing notice for the prorated license. The day we receive your billing notice and fee, you will be licensed as a pharmacist in Arizona.

Title II of the Americans with Disabilities Act (ADA) prohibits the Board of Pharmacy from discriminating on the basis of disability in provision of its programs, services and activities. Individuals with disabilities who require the material in an alternative format may contact the agency's ADA Coordinator at 602-771-2727. Individuals requiring special accommodations in compliance with the Americans with Disabilities Act please contact the Board office to obtain more information and application (ASBP A-12).

C.E. REQUIREMENTS: You will need to accrue C.E.* hours for renewal purposes. To calculate hours required for your next renewal, count the number of months shown on your billing notice, multiply by 1.25 hours per month; this equals the number of C.E. hours due next renewal.

* See Arizona Revised Statutes § 32-1922.G., 32-1925, 32-1936, 32-1937 and Rule R4-23-204 for more detail.

** Calendar Year is January through December.

*****Please Note: All applicants will be required to show proof of US citizenship or legal residence with permission to work in accordance with current US Immigration policies at the time of licensure. If you are unsure of your immigration status, please contact the Board or the US Immigration Service prior to completing your application.**

If you have any questions, please call:

Valerie Suwinski at (602-771-2761) or e-mail at vsuwinski@azpharmacy.gov